

MOTOR GRADER OPERATOR

Motor Grader Operator (Utility Worker 1)

Department: Secondary Roads

FLSA: Non-Exempt

Date: December 20, 2024

Position Summary

Under direction of the Road Foreman to whom assigned, is responsible for basic maintenance of all granular (rock) surfaced and dirt roads within an assigned territory. Must perform required duties in a satisfactory manner without continuous supervision.

Essential Functions

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Must be able to lift 75 pounds.
- Must be able to climb, stoop, squat, kneel, walk, reach, bend, and stand.
- Must be able to traverse roadside foreslopes, ditches and backslopes.
- Must be able to work 40 feet above the ground.
- Must be able to read, write, speak and understand English.
- Must have a Class A Commercial Driver's License.

Duties

- Shapes assigned roads to proper crown and grade to provide adequate drainage.
- Blades road surface to provide a safe driving surface.
- Removes snow as required from roads and bridges.
- Cuts trees and brush within ROW.
- Mows roadside shoulders.
- Reports all damaged signs or other signing problems to foreman. Make emergency repairs if possible.
- Reports need for rock or ditch cleaning to foreman.
- Performs basic maintenance and repair to bridges in territory – resets loose spikes/nails, removes rock from trusses and decks.
- Performs operator level maintenance to assigned equipment and Shed/Shop.
- Maintains required time and equipment records.
- Reports to the foreman, any safety hazards or maintenance work needed to roads, bridges or equipment that falls beyond the operator's level of capability.
- Works under direction of a lead worker (Bridge, Shop, Sign Tech., Inspector) when so assigned.
- Performs other duties as assigned by the foreman.

This listing of job duties is intended to provide all parties with basic information as to what is expected of the particular job. This listing cannot be complete in every detail due to the need to accommodate the unexpected and the unusual situations that we all know will occur from time to time in bridge, culvert, and building work. Considerable responsibility rests with the individual employee to see what needs to be done and then to do it or to notify someone who can do it. Likewise, considerable latitude rests with the Lead Bridgeman as to the specific work assignments made in order to meet our total responsibility to the public.

PRIMARY EQUIPMENT:

Motor Grader

SECONDARY EQUIPMENT:

Front end loader, pickup or dump truck, chainsaw, roadside mower.

Work Environment

This job operates in all-weather types.

Required Education

Graduation from high school. Possession of a valid Commercial Driver’s License (with air brake endorsement).

EMPLOYEE POSITION ACCEPTANCE

I have thoroughly discussed the education, work experience and special requirements related to this position with the Department Head and fully understand what is required in this position. I hereby accept this position and agree to perform the tasks required.

Employee

Date