



Tandem Axle Truck Driver

Truck Driver (Utility Worker 1)

Department: Secondary Roads

FLSA: Non-Exempt

Date: July 21, 2026

Position Summary

The Truck Driver performs skilled and semi-skilled work in the construction, maintenance, and repair of Tama County's secondary road system. This includes snow and ice removal, drainage improvement, roadway patching, culvert work, mowing, brush clearing, and flagging, using a wide range of equipment. Drivers are expected to use phones and digital tools for task tracking and communication and engage with the public in a professional manner. Knows the county's customer service principles, the county's mission, strategic plan, values and demonstrates a commitment to customer satisfaction and quality of work performed.

Essential Functions

- Operates dump trucks, snowplows with salt/sand spreader and wings, snowblowers, and other attachments to maintain roadways during winter and summer seasons.
- Repairs gravel and hard-surface roads by grading, patching, repairing frost boils, and responding to weather-related damage.
- Performs drainage maintenance, including ditch grading, culvert installation or flushing, erosion control, seeding, and mowing.
- Clears trees, brush, and debris using chainsaws, skid loaders, mowers, and herbicides; removes dead animals and dumped materials from rights-of-way.
- Conducts daily inspections and scheduled maintenance of equipment, including oil changes, fluid checks, tire maintenance, and minor mechanical repairs.
- Utilizes phones and digital tools for timekeeping, work tracking, fuel logs, and safety documentation.
- Installs, removes, and maintains road signs, traffic control devices, and safety barriers; flags and directs traffic through construction zones.
- Performs basic maintenance and repair to bridges; reset loose spikes/nails, deck and guard rail repairs.
- Safely loads, transports, and unloads materials and equipment using dump trucks, trailers, and other assigned vehicles.
- Responds professionally to public inquiries and complaints, ensuring safe work zones and timely, courteous communication.
- Knows the products and services they personally produce.
- Reports any emergency, safety hazards or maintenance work needed to the foreman.
- Performs all other duties as assigned.

Minimum Qualifications

- High School Diploma or equivalent preferred.



- One (1) year of equipment operation experience in the construction and/or maintenance of roads, driveways, or parking lots.
- One (1) year experience plowing snow using a truck with adjustable plow.

Knowledge, Skills, and Abilities

- Knowledge of road maintenance and construction techniques, including use of heavy equipment, winter operations, and safety protocols.
- Ability to operate, maintain, and inspect a variety of machinery.
- Understanding of traffic control and signage standards.
- Strong Communication skills, ability to work independently and in teams, and to maintain professional interaction with the public in adverse situations.
- Competency in use of digital tools and systems.
- Ability to work unsupervised; maintain workflow and task completion.

Special Necessary Requirements

- Required to demonstrate skill in the above-mentioned requirements and functions to the satisfaction of the Road Foreman and County Engineer during the probationary period.
- Must pass a drug test after offer of employment, with random testing as determined by the county.
- Regular work attendance required.
- Must remain awake and aware of surroundings at all times.
- Must possess a valid State of Iowa Class A Commercial Drivers License (CDL) with no air brake, manual transmission or tractor-trailer restrictions.

This description describes the general nature and level of work being performed by individuals assigned to this position. It is not intended to be an exhaustive list of all responsibilities, duties, and skills required. This description is subject to modification as the needs and requirements of the job change, and in compliance with applicable laws and regulations.

