

The Tama County Conservation Board met in regular session on Wednesday, March 13, 2019, at the Tama County Nature Center, Otter Creek Lake & Park. The meeting was called to order by Chair Keenan at 7:00 p.m.. Members present were: Atchison, Keenan, Wacha and Wrage. Also present: Etzel, Wise, Sara and Rachel Silhanek (Young Guns and Tammy Wise (Human Resources).

Minutes from the regular session of February 13, 2019, were read. It was moved by Atchison, seconded Wacha to accept the minutes as read, carried. (All voting aye)

The following bills were presented:

TO BE PAID FROM GEN'L FUND			
		Amount of Bill	Category Total
0001-22-6100-100-661			
Salary- Director			
Etzel, Robert	8-Feb-19	2,123.96	
	22-Feb-19	2,123.96	
		4,247.92	4,247.92
0001-22-6100-000-26100			
Books, magazines			
Tama- Toledo Newspapers	One yr subscription- News Herald and Chronicle	65.00	65.00
0001-22-6100-000-40000			
Publications/Notices			
Tama/Grundy Publishing	Help wanted ads- Director, 16Jan19 All county papers plus shopper	238.56	
	23Jan19 all county papers, shopper and Times Republican	<u>393.48</u>	
		632.04	632.04
0001-22-6100-000-41200			
Postage			
Etzel, Robert	as per three receipts \	4.26	
USPS	400 stamps @ \$0.55 ea	<u>220.00</u>	
		224.26	224.26
0001-22-6100-000-41400			
Telephone			
Verizon	1Mar19 484-2231 (office)	15.90	
	1Feb19, 484-2231 (office)	16.27	
Windstream	19Feb19, 484-5314 (shop)	60.33	
	19Feb19, 484-2231 (office)	<u>78.42</u>	
		170.92	170.92
Salary- Main Supervisor			
Wise, Craig	8-Feb-19	1,920.80	
	22-Feb-19	1,920.80	
		3,841.60	3,841.60
Salary- Conserv Tech/Park Ranger			
Ryan Rieger	8-Feb-19	1,618.40	
	22-Feb-19	1,618.40	
		3,236.80	3,236.80
Salary- Naturalist/Park Ranger			
Roberts, Logan	8-Feb-19	1,618.40	
	22-Feb-19	1,618.40	
		3,236.80	3,236.80
	TOTAL ALL PAYROLL	10,315.20	
0001-22-6100-000-422200			
School of Instruction			
Etzel, Robert	6Mar19 Etzel reg CCPOA- Clinton Co, 10Jan19 Dist 1 meeting- Polk Co (all staff),		
	7Feb meal- Etzel- Winterfest	60.00	

VISA	Coralville Marriott- Rooms for Winterfest (Etzal, Rieger, Roberts, Wise)	<u>844.48</u>	
		904.48	904.48
0001-22-6100-000-48000 Dues/Membership			
VISA	19Feb19 CCDA Annual dues 2019	40.00	40.00
0001-22-6100-000-63600 Office Equipment			
Watts Technologies, Inc.	#479 HP 280G2 computer- main shop (Wise)	580.00	580.00
0001-22-6110-000-25350 Mt Veh- Tires			
Bears Inc.	#01-166222 tire repair	9.00	9.00
0001-22-6110-000-25450 Mt Veh- Minor Repair			
J&V Auto Parts	#527126 wiper blades, headlight, cleaner, power service diesel	74.44	
	#526559	<u>39.27</u>	
		113.71	113.71
0001-22-6110-000-29252 Main & Supplies			
Bauch & Lechtenberg Law Office	#1049 legal fees- Oxbow Bottoms WA- ROW Easement Agreements	480.00	
Grainger	#9100347203 ear plugs, ear muffs, safety glasses, chemical resistant gloves	104.75	
Haughey Construction	#2019-004 labor, machinery time- repair leak into basement, NW corner of Nature Center	2,145.00	
Menard's	#06546 ice melt (12), mouse traps (2), 2-1/2 gal kerosene (4)	158.66	
Poweshiek Water Assoc.	Water, OCP- West, 19Feb19 meter read, Prev: 1286K, Cur: 1287K, Used: 1K	41.50	
	Water, OCP- East, 19Feb19 meter read, Prev: 814K, Cur: 815K, Used: 1K	41.50	
	Water, OCP- Residence 19Feb19 meter read, Prev: 125K, Cur: 129K, Used: 4K	58.60	
RC Systems	12Dec18 NC Alarms system, battery (2), technical service	187.50	
Schendel Pest Control	#01-0227095 4Mar19 Bi-monthly Pest Control	60.00	
Tama County Recorder	Registration 13 canoes	219.70	
Tama County Solid Waste Disposal	Landfill fees- Feb	23.10	
Tama Toledo Ace Hardware	#016871 stopper, slide 3.5", 65W spiral 41K Med	<u>30.97</u>	
		3,551.28	3,551.28
0001-22-6110-000-29400 Uniforms			
Lands' end Business Outfitters	#SIN7147074 Soft shell jacket (Roberts), Twill Shirt (Rieger)	88.87	88.87
0001-22-6110-000-43100 Electricity			
Grundy Co REC	OCP thru 1Feb19, 8,219 KWH- meter #1		
	Meter #2 (NC), 8,761 kwh		
	Monthly service chg	39.00	
	Energy chg	879.58	
	Aux meter	585.26	
	PCA Public Bldgs	-24.66	
	PCA Auxillary meter	-26.28	
	Security lights	28.00	
	Maintenance light	<u>124.00</u>	
		1604.90	1,604.90

0001-22-6110-000-43000 LP Gas			
New Century FS	6Mar19 Main shop, 750.3 gals @ \$1.299 per gal, Hazmat \$6.75, PERC \$4.50, Total \$985.89	985.89	
	6Mar19 Main Res 200.0 gals @ \$1.299 per gal, \$259.8, Hazmat \$1.80, Perc \$1.20, Total \$262.80	262.80	1,248.69
	Previous Balance pre-pay	2,351.66	
	Current Balance pre-paid	1,102.97	
Total Bills Submitted, General Fund			23,796.27
To be paid from Nature Center Trust			
0031-22-6120-000-29272 Main & Supplies			
Fareway	#00124917 EE supplies, #00125715 EE Supplies\	78.34	
Kristi Vokoun	Refund balance- cancelled 7Sep19 reservation of NC, forfeit \$25 reservation fee	<u>200.00</u>	
Total Bills Submitted, Nature Center Trust			278.34
Total All Bills Submitted			\$24,074.61

Moved by Wrage, seconded Atchison to approve bills as presented, carried. (All voting aye).

Reports and Correspondence. Maintenance Report Wise updated the Board on work started or completed during February. The work included: many hours of snow and ice removal, forest reserve inspections, waxing floors at Nature Center./ **DNR Listening Session** Etzel reported that about 25 people attended the Iowa DNR "listening session" at the Tama County Nature Center on Thursday evening, March 7./ **Meetings attended** Staff attended the annual Winterfest Workshop in Coralville February 5- 7, Etzel, Roberts- Tama County Tourism meeting Feb. 11, Etzel, Roberts to State Capitol on March 4 to voice opposition to two contentious bills, Etzel- CCPOA training- Clinton County- 6Mar, Wise, Rieger- fire refresher training March 13 in Ames./ **Fun Night for the Nature Center** The Board discussed the rapidly approaching annual fundraiser. This year's event will be held Saturday evening, March 30. Entertainment for the evening will be BanJoy, a bluegrass band out of North English, IA./ **Transition to New Director** The Board discussed the transition of Logan Roberts, current Naturalist/Park Ranger into the Director position. Etzel reported that Roberts will become Director on April 1. He will work until late April before retiring./ **Naturalist/Park Ranger Vacancy** Etzel reported the position has been posted with a deadline to receive applications of March 29. Interviews will occur the week of April 8. It is hoped the new employee will be able to start in early May./ **Seasonal Positions** Applications for two Seasonal Conservation Aides and one seasonal Park Ranger are due by March 22.



Logan Roberts to become Director on April 1, 2019.

Tama County Young Guns Sarah Silhanek addressed the Board on behalf of the Tama County Young Guns, 4-H Shooting Club. The Club is requesting permission to use the range for club practices, from 6 p.m.- to 8 p.m. or sunset (whichever comes first), on the 2nd- 5th Thursdays from April through September. After discussion it was moved by Wacha, seconded Wrage to allow the Tama County Young Guns to use the Izaak Walton Shooting Facility for club practices from April 1- September 30, 2019 once a Range Use agreement for the club is signed and other requirements met, carried. (All voting aye)

Maria Hladik Roadside Park Etzel updated the Board on zoning requirements regarding possibly divesting themselves of the property.

After discussion of several conservation topics it was moved by Wrage, seconded Wacha to adjourn, carried. (all voting aye) Adjourned 7:50 p.m.

CHAIR

VICE-CHAIR