

BOARD OF HEALTH MINUTES TAMA COUNTY PUBLIC HEALTH & HOME CARE

Monday April 24, 2023 – 12:00 P.M.
Meeting held at Tama County Annex building and via Zoom

Present: Dr. Hineman Chris Behrens Sherry Parks, PA-C – via Zoom
Lori Johnson Jolynn Harger
Curt Hilmer – via Zoom Mick Ferris – via Zoom
Shannon Zoffka Sally Custer

Absent: Casey Schmidt

The meeting was called to order by Sherry Parks, Chairman at 12:01 p.m.

Micki Ferris moved to accept the Agenda as presented. Sally Custer seconded. Motion carried unanimously.

Micki Ferris moved to accept the Minutes of the March 27, 2023 meeting as presented. Sally Custer seconded. Motion carried unanimously.

Reports:

Environmental Report:

Chris reported that he has been receiving phone calls regarding well permits and termites. He has issued 8 septic permits.

He gave an update on the nuisance property at Union Grove Lake. Chris is still working with Tony on the steps to get his property cleaned up. He is on step 11 of 12. This was a big win for the citizens of Union Grove Lake.

Director's Report - 10 Essential Public Health Services Framework

- 1. Assess and Monitor population health status, factors that influence health and community needs and assets*
 - CHA CHIP – no new news, work continues on the draft document.
 - Food Pantry – The Mobile Food Pantry was on April 12, no stats received for April.
- 2. Investigate, diagnose, and address health problems and hazards affecting the population*
 - Communicable Disease Investigations Started in March: 0
 - COVID: We remained in a substantial spread through March, the State no longer documents County rates.
 - Active & Latent TB Cases: 0 current cases
 - Animal Bites: 4 dog bites followed in March
 - Immunizations Given: in the last FY we gave 150 doses of VFC Vaccine to eligible children this is \$10,200 worth of vaccine for children. We had an audit on April 11th with the State for this program
 - STI Clinics: Clinic held April 11th, at home testing kits are available through Linn County and NuCara Pharmacy in Traer
- 3. Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it*
 - Social Media Strategy: March posts - Ground Water Awareness Week, Colorectal Cancer Awareness, National Nutrition Month, Severe Weather Awareness Week, Legal Aid, Food Pantries, Spring Forward
 - Posts: 27
 - Coffee Talks: 3 talks held, 7 attendees total. New topics began in April (Diabetes, Diet and Exercise, Heat Safety)

- Tama County has hired Neapolitan Labs to develop a new county website. Lori, Jolynn and Shannon have worked on the Public Health web page organizing information about programs and services. Chris is working on the Environmental Health page.
 - The Tama County Government Day will be this Thursday, we will have information on services provided as well as a game for the students that highlights diseases that vaccinations have impacted, like polio, tetanus, measles, mumps and several others.
4. *Strengthen, support, and mobilize communities and partnerships to improve health*
 - Maternal Health: no new news
 - Nest: April meeting focused on Autism Awareness Month and Developmental Milestones, 13 attendees.
 - SKIP: April was Child Abuse Prevention Month, pinwheels were distributed throughout communities and to schools and libraries, Supper with Superheroes is May 18th
 - NEI3A/COA: no new news
 5. *Create, champion, and implement policies, plans, and laws that impact health*
 - EH Special Committee: no new news
 6. *Utilize legal and regulatory actions designed to improve and protect the public's health*
 - PHEP: Quarterly meeting will review the addition of a Radiation Annex in our coalition support plan, coalition by law review and work on the emergency operations plan
 7. *Assure and effective system that enables access to the individual services and care need to be health*
 - Home Health: 55% of referrals in March were admitted to Home Health services. Success story: we began home health services for a client in January who was having UTI's 1-2 times a month with ER visits and admissions monthly as well. Since receiving skilled nurse visits every two weeks and education, they have only had 1 UTI since. We continue to visit every 60 days.
 8. *Build and support a diverse and skilled public health workforce*
 - HR issues: 2 internal staff are interested in the Aide Supervisor position and we will be interviewing tomorrow. Due to a current RN moving into the Aide Supervisor position we will need to hire another RN for home health
 - Trainings: CIHCC Training and Exercise topic radiation
 - HHA Meeting: Meeting held in March covered the interim plan for the Aide Supervisor position
 9. *Improve and innovate public health functions through ongoing evaluation, research and continuous quality improvement*
 - QAPI: meeting on March 28th, reviewed data and information from previous quarters. Organized for the upcoming year. Areas of focus are: ambulation and bathing assistance.
 10. *Build and maintain a strong organizational infrastructure for public health*
 - Meetings/Trainings: Shannon attended "When and How to Respond to Public Health Misinformation", Shannon will attend the Region 1 Directors meeting in Nevada on the 28th
 - Grant work: FY24 LPHS Grant Submitted, LPHS Quarterly Report submitted, FY24 Immunization Grant Submitted, and FY24 6 Year Emergency Response Grant Submitted.

Waiver: March: Four patients were served under the Frail and Elderly Waiver. There were 2 Maternal Health Home visits in March.

Financial Report:

Admissions decreased for the month of March. Skilled Nurse visits increased. Home Health Aide visits and hours increased for the month of March. Our revenue increased for the month of March.

Dr. Hineman moved to approve the Financial Report. Micki Ferris seconded. Motion carried unanimously.

New Business

- A. Dr. Hineman moved to Approve the Advertisement and Hiring of a Registered Nurse. Sally Custer seconded. Motion carried unanimously.

Old Business

- A. Discussion was held regarding the Time of Transfer Draft Policy that was sent out with the Board packets. Dr. Hineman questioned whether we needed a policy, she wasn't sure that the Board voted to have a policy. She also wondered why the draft policy has the years of 2014 and 2021 listed when she thought the sub-committee chose a 5 year time limit.

Lori said that time frame was when the previous Sanitarian was working here. Dr. Hineman said that it was possible other Sanitarians made errors as well, and wondered if we should limit the time.

Dr. Hineman likes the Policy Statement but is not sure about the Purpose and Procedure. Especially #2. She thinks the rest looks okay.

Sally Custer asked if the Homeowner got a copy of the inspection report. Chris said that yes they do get a copy.

Micki Ferris said that the policy needs a stronger Purpose. The Procedure should talk about reimbursement and the reasons that there should be one.

Dr. Hineman agreed with Micki suggestion for changing the Purpose. She thinks we should remove the dates listed in the Purpose and take out #2 under Procedure.

Chris said that the problem with these inspections is that there is no paperwork here to be found. The determination is done by the Sanitarian if the property fell into this time frame, and if we don't have any county records that show the Time of Transfer report.

Chris suggested we name this policy, "Lack of Documentation of Time of Transfers".

Dr. Hineman and Sally Custer agreed that this sounds good.

Dr. Hineman proposed that suggested changes be made and bring the Policy back to the next meeting. Sherry Parks and Sally Custer agreed.

Public Comment: None.

Correspondence: None.

Future Meeting Dates: The next Board of Health meeting will be held on Monday, May 22, 2023 at Noon. A hybrid option is still being offered as well as in person meeting at the Public Health office.

The meeting adjourned at 12:30 P.M.

Respectfully Submitted,

Jolynn Harger, Executive/Financial Assistant