

**AGENDA**  
**TAMA COUNTY BOARD OF HEALTH**  
*Regular Meeting*  
*Monday July 24, 2023 - 12:00 Noon*  
*Tama County Public Health Conference Room or Zoom Option*

**Information is being sent via email for the Zoom option.**

**We are meeting in person as well, at our office!**

**A copy of the email with the link/dial in number is enclosed in this packet.**

**It is also listed on our website [https://www.tamacounty.iowa.gov/public\\_health/](https://www.tamacounty.iowa.gov/public_health/)**

1. **Call To Order**
2. **Acceptance/Correction of Agenda**
3. **Acceptance/Correction of Minutes of the June 26, 2023 Board Meeting**
4. **Reports**
  1. Environmental Report
  2. Director's Report
  3. Waiver
  4. Financial Report
5. **New Business**
  1. Approve & Adopt Advisory Board Recommendations
    - A. Policy Revisions
      - 1) Personnel Records
      - 2) Mandatory Reporter of Dependent Adult/Child Abuse Policy
      - 3) Agency Property Control
      - 4) Charge Structure for Maternal Child Health Services
      - 5) Credentialing/Verification of Physician's License
      - 6) Policy on Policies and Procedures
      - 7) Communicable Disease Policy
      - 8) Do Not Resuscitate (DNR) Policy
      - 9) Admission Criteria
      - 10) Patient Bill of Rights & Statement of Responsibility OASIS Statement of Patient Privacy Rights
      - 11) Homemaker/Home Health Aide Supervisor Job Description
    - B. Policy Review
      - 1) Administrative Management of Personnel
      - 2) Credential Verification of Contracted Licensed Independent Professional Staff
      - 3) Quality Assurance/Performance Improvement Plan
      - 4) Phone Call Protocol
      - 5) Clinical Record Review
      - 6) Referral/Intake Process Policy/Procedure
      - 7) Restraints & Behavioral Intervention Plans
      - 8) Restriction of Patient's Rights Policy
      - 9) RN and H-HHA Service to Family Members Policy
      - 10) Gait Belt Policy
      - 11) Venipuncture to Obtain Laboratory Specimen Policy
    - C. Policy Adoption
      - 1) Documentation Review of Time of Transfers
    - D. Policy Retirement

- 1) Violence in the Workplace Prevention
2. Approve & Authorize CEO/Executive Director to sign Services and Scope of Work Engagement Letter with RSM US LLP for Medicare Cost Reporting Services.
3. Approve & Authorize CEO/Executive Director to be Board Authorized Signatory on 521211-FY24 Grants to Counties Grant Application/Contract.
4. Approve & Authorize CEO/Executive Director to sign Contract 5884I486 – Immunization Services for project July 1, 2023 – June 30, 2024 Contract.
5. Approve & Authorize CEO/Executive Director to sign Authorization for Direct Deposit via ACH (payments only) with Mid-Iowa Community Action.
6. Approve & Authorize Assistant Director/CFO to sign Verizon Connect Services Order Form for 2 additional Vehicle Tracking Subscriptions for the 2010 Ford Edge and 2010 Ford Fusion.
7. Approve & Authorize CEO/Executive Director to Advertise for and Hire a Full Time Home Care Aide Due to the Upcoming Retirement of a Full Time LPN/Home Care Aide.

## **6. Correspondence**

## **7. Public Comment**

## **8. Future Dates**

Next Board of Health Meeting – August 28, 2023 at Noon