

# BOARD OF HEALTH MINUTES TAMA COUNTY PUBLIC HEALTH & HOME CARE

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**Monday December 18, 2023 – 12:00 P.M.**  
**Meeting held at Tama County Annex Building and via Zoom**

**Members Present:** Sally Custer – via Zoom      Micki Ferris -via Zoom  
Lori Johnson      Jolynn Harger  
Casey Schmidt – via Zoom      Sherry Parks – via Zoom      Shannon Zoffka

**Members Absent:** Chris Behrens   Dr. Polly Hineman   Curt Hilmer

The meeting was called to order by Sherry Parks, Chairman at 12:04 p.m.

Micki Ferris moved to accept the Agenda as presented. Sally Custer seconded. Motion carried unanimously.

Casey Schmidt moved to accept the Minutes of the November 27, 2023 meeting as presented. Micki Ferris seconded. Motion carried unanimously.

## **Reports:**

### **Environmental Report:**

Chris Behrens was not able to attend the meeting. His report was included in the packet.

### **Director's Report - 10 Essential Public Health Services Framework – Shannon Zoffka**

1. *Assess and Monitor population health status, factors that influence health and community needs and assets*
  - Food Pantry: November: Households 186, Individuals 580, New Households was not reported
2. *Investigate, diagnose, and address health problems and hazards affecting the population*
  - Communicable Disease Investigations Started in November: 0
  - Active & Latent TB Cases: 3 current cases
  - Animal Bites: November – 1 Dog Bite Followed
  - Immunizations Given: 0
  - There was a press release sent out by Polk County today that said that there was an increase in the number of hospitalizations due to COVID.
3. *Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it*
  - Social Media Strategy: Food Safety, Daylight Savings Time, Emergency Car Kits, Winter Weather Awareness, Home Health Aide Day
  - Posts: 24
  - Coffee Talks: 45 total attendees at 7 sites in November
  - December 12<sup>th</sup> we hosted a movie day at the Wieting Theatre for seniors 60+. The movie that was shown was Journey to Bethlehem. This supports socialization in our senior population. 94 people were in attendance. Lots of good feedback and appreciation for this event.
4. *Strengthen, support, and mobilize communities and partnerships to improve health*
  - Maternal Health: no new
  - Nest: 11 attendees, topic in November was Understanding Baby's Temperament, Calming Crying Baby
  - SKIP: no meeting in November due to lack of Agenda items
  - NEI3A/COA: no new news

5. *Create, champion, and implement policies, plans, and laws that impact health*
  - Unity Point Marshalltown Geographical Risk Assessment for Tama County updated and submitted prior to the deadline.
6. *Utilize legal and regulatory actions designed to improve and protect the public's health*
  - PHEP: CIHCC meeting attended by Lori and Shannon, much discussion on the Stop the Bleed Kits distributed and future plans.
7. *Assure and effective system that enables access to the individual services and care need to be health*
  - Home Health: 44% of referrals were admitted to home health services in November
8. *Build and support a diverse and skilled public health workforce*
  - All Staff training day was held December 6<sup>th</sup>, CPR and a Table Top exercise were completed.
  - Mandatory Harassment training was completed December 15<sup>th</sup> by all staff.
9. *Improve and innovate public health functions through ongoing evaluation, research and continuous quality improvement*
  - QAPI: no new news, will be preparing for a new calendar year
  - Consultant Annette Lee completed the Home Health Audit, there is a copy of the report in the Board packets.
10. *Build and maintain a strong organizational infrastructure for public health*

**Waiver:** November: Three patients were served under the Frail and Elderly Waiver. There were 0 Maternal Health Home visits in November.

**Financial Report:**

Admissions increased for the month of November. Skilled Nurse visits increased for November. Health Aide visits and hours increased for the month of November. Our revenue decreased for the month of November.

Micki Ferris moved to approve the Financial Report. Casey Schmidt seconded. Motion carried unanimously.

**New Business**

A. Casey Schmidt moved to Approve the November 2023 Tama County Public Health Compliance Overview as presented. Micki Ferris seconded. Motion carried unanimously.

B. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Humana Recertification Organizational Provider Form and Attestation and Release of Information. Casey Schmidt seconded. Motion carried unanimously.

C. Micki Ferris moved to Approve & Authorize CEO/Executive Director to sign Amendment #4, Contract #588BT186, adjusting the incorrect contract amendment totals on Amendment #2 and Amendment #3. Total contract amendment amount should be \$51,052. Casey Schmidt seconded. Motion carried unanimously.

D. Casey Schmidt moved to Approve & Authorize CEO/Executive Director to sign Contract for Health Services in Tama County with Mid-Iowa Community Action for Head Start Services. Micki Ferris seconded. Motion carried unanimously.

**Correspondence:** None

**Public Comment:** Micki Ferris asked if we had heard anything more about the cell phone reimbursement issue. Shannon said that in the last Supervisor meeting minutes that it said no action was taken on the cell phone reimbursement issue.

**Future Meeting Dates:** The next Board of Health meeting will be held on Monday, January 22, 2024 at Noon. A hybrid option is still being offered as well as in person meeting at the Public Health office.

The meeting adjourned at 12:25 P.M.

Respectfully Submitted,

Jolynn Harger, Executive/Financial Assistant

***The full Zoom recording is available. It is available by request.***