

BOARD OF HEALTH MINUTES TAMA COUNTY PUBLIC HEALTH & HOME CARE

Monday January 22, 2024 – 12:00 P.M.
Meeting held at Tama County Annex Building and via Zoom

Members Present:	Sally Custer	Micki Ferris	Chris Behrens -via Zoom
	Lori Johnson	Jolynn Harger	Heather Bombei -via Zoom
	Casey Schmidt – via Zoom	Sherry Parks – via Zoom	Shannon Zoffka
	Curt Hilmer	Dr. Hineman -via Zoom	

Members Absent: None

The meeting was called to order by Sherry Parks, Chairman at 12:04 p.m.

Dr. Hineman moved to accept the Agenda as presented. Sally Custer seconded. Motion carried unanimously.

Dr. Hineman moved to accept the Minutes of the December 18, 2023 meeting as presented. Micki Ferris seconded. Motion carried unanimously.

Reports:

Environmental Report:

Chris Behrens said that it has been slow, but he has had a chance to catch up on paperwork. In 2023 there were 50 septic systems installed/repaired. Chris attended the two-day IOWWA Conference in Cedar Rapids.

Director's Report - 10 Essential Public Health Services Framework – Shannon Zoffka

1. *Assess and Monitor population health status, factors that influence health and community needs and assets*
 - Food Pantry: December: Households 186, Individuals 505. January food handout has been postponed due to weather.
2. *Investigate, diagnose, and address health problems and hazards affecting the population*
 - Communicable Disease Investigations Started in December: 0
 - Active & Latent TB Cases: 1 current case
 - Animal Bites: December – 1 Dog Bite Followed
 - Immunizations Given: 5
3. *Communicate effectively to inform and educate people about health, factors that influence it, and how to improve it*
 - Social Media Strategy: National Influenza Week, Food Bank, TCPH&HC Movie Day, Text to 911 Capability, ER vs Urgent Care vs Office Visits, Holiday Safety, Weather, Granola Recall, Respiratory Illness/Stay Home When Sick
 - Posts: 13
 - Coffee Talks: Many rescheduled due to weather and staff illness.
 - December 12th we hosted a movie day at the Wieting Theatre for seniors 60+. 94 people were in attendance.
4. *Strengthen, support, and mobilize communities and partnerships to improve health*
 - Maternal Health: no new
 - Nest: 12 attendees, topic in December was Promoting Growth & Development
 - SKIP: no new news.
 - NEI3A/COA: no new news
5. *Create, champion, and implement policies, plans, and laws that impact health*

- LPHS FY24 Mid Year Report completed and submitted by deadline.
6. *Utilize legal and regulatory actions designed to improve and protect the public's health*
 - PHEP: Meetings attended as scheduled.
 - Home Health: 27% of referrals were admitted in December. Due to staffing issues we were unable to take all referrals received and had to freeze our acceptance of referrals. From November to January there was an average of 2 staff members sick each week.
 7. *Assure and effective system that enables access to the individual services and care need to be health*
 - Shannon attended a meeting with People Rides to discuss transportation concerns in the county and potential for forming a group to meet quarterly to discuss concerns.
 8. *Build and support a diverse and skilled public health workforce*
 - QAPI: no new news.
 9. *Improve and innovate public health functions through ongoing evaluation, research and continuous quality improvement*
 10. *Build and maintain a strong organizational infrastructure for public health*

Waiver: December: Three patients were served under the Frail and Elderly Waiver. There were 0 Maternal Health Home visits in December.

Financial Report:

Admissions decreased for the month of December. Skilled Nurse visits decreased for December. Health Aide visits and hours decreased for the month of December. Our revenue increased for the month of December.

Micki Ferris moved to approve the Financial Report. Dr. Hineman seconded. Motion carried unanimously.

New Business

A. Election of Officers: The Board voted to leave Sherry Parks as the Chairman and Dr. Hineman as the Vice-Chairman. Micki Ferris moved to approve the Election of Officers. Sally Custer seconded. Motion approved unanimously.

B. After much discussion, regarding the budget line to purchase new county cars, Casey Schmidt proposed that the budget line item be increased to \$50,000 or \$60,000 to purchase newer more reliable county cars instead of the older salvage title ones that are usually purchased. He feels this will help cut down on the repairs of the vehicles we currently own. Dr. Hineman moved to Approve the Finance Committee Recommendations, with a change to the County Car line to \$60,000. Casey Schmidt seconded. Motion carried unanimously.

C. Dr. Hineman moved to Approve & Authorize CEO/Executive Director to sign 2023 Home and Community Based Services (HCBS) Provider Quality Self-Assessment and Guarantee of Accuracy Statement. Casey Schmidt seconded. Motion carried unanimously.

D. Micki Ferris moved to Approve & Authorize Assistant Director/CFO to sign Amendment to the Services Order Form for Verizon Connect changing the billing of the two remaining GPS trackers from monthly billing to annual billing. Sally Custer seconded. Motion carried unanimously.

Correspondence: None

Public Comment: Micki Ferris asked if we had heard anything more about the cell phone reimbursement issue. Curt Hilmer replied that nothing had been brought up at the last meeting.

Future Meeting Dates: The next Board of Health meeting will be held on Monday, February 26, 2024 at Noon. A hybrid option is still being offered as well as in-person meeting at the Public Health office.

The meeting adjourned at 12:58 P.M.

Respectfully Submitted,

Jolynn Harger, Executive/Financial Assistant

The full Zoom recording is available. It is available by request.