

# TAMA COUNTY ZONING BOARD OF ADJUSTMENT MINUTES

Iowa Public Information Board Training Session

Monday October 13, 2025. Tama County Public Health Building, Toledo IA.

Board of Adjustment members present: David Sherwood, Nancy Smith, Scott Snyder. Zoning Commission Member: Jody Boldt

Zoning Administrator: Laura Wilson

Attorney present: Eric Updegraff (Hopkins & Huebner, P.C.)

## MINUTES:

The meeting was called to order at 5:56 PM by Zoning Administrator Wilson, followed by the Pledge of Allegiance.

Motion by Sherwood, second by Snyder to appoint Nancy Smith as temporary Chairman for this meeting. All Ayes, motion carried.

Motion by Snyder, second by Sherwood to approve the agenda. All Ayes, motion carried.

Eric Updegraff from Hopkins & Huebner gave the presentation for the required Iowa Public Information Board training of new volunteer board members. The presentation covered details of Iowa Code Chapters 21 (open meetings), 22 (open records), and 23 (Iowa Public Information Board Act).

Motion to adjourn by Sherwood , second by Boldt. All Ayes, motion carried. Meeting adjourned at 7:18 PM.

Respectfully Submitted,

Laura Wilson