

BOARD OF SUPERVISORS MEETING

Meeting Notice

Tama County Board of Supervisors

Tues., Nov. 25, 2025

Meetings may also be available online for viewing and/or participating in by clicking the below link barring no power, internet, or equipment failure or other unforeseen circumstances. Meetings will still be held if there is no electronic availability.

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Agenda Schedule

** Agenda is not printed in any particular order, only time specific items will be addressed at certain times

9:30AM

Call to Order, Pledge of Allegiance

Public comments-This time is set aside for public comments on County business topics. To be recognized raise your hand or stand. After recognition by the Chair, state your name and address. You may speak one time per issue. If the comment is for an item not on the agenda, please understand the Board of Supervisors will not act on your comments at this meeting due to the Open Meetings Law requirements but may do so at a future board meeting by placing it on the agenda. The Chair and Board members welcome comments from the public; however, all comments must be directed to the board and not others in attendance; keep your comments germane; it is not appropriate to use profane, obscene, or slanderous language. No personal attacks will be allowed. The Chair may limit each speaker to three minutes.

Approve agenda

Discussion/possible action to approve Tama County Employee Handbook

Discussion/possible action on FY27 Budget Process

Discussion/possible action on Resolution 11-25-2025A Authorizing David Turner to act as Interim IT Director and Approve Purchases with Reporting Requirements

Discussion/possible action to approve new policies

Public comments

New Business:

Discussion/possible action: Supervisor Reports

Adjourn

RESOLUTION 11-25-2025A

A RESOLUTION AUTHORIZING SUPERVISOR DAVID TURNER TO ACT AS INTERIM IT DIRECTOR AND APPROVE PURCHASES WITH REPORTING REQUIREMENTS

WHEREAS, the Tama County Board of Supervisors recognizes the need for continuity in IT operations and oversight during the interim period without a permanent IT Director;

WHEREAS, Supervisor David Turner has agreed to serve as Interim IT Director to ensure the maintenance and improvement of county technology infrastructure;

WHEREAS, the Board desires to grant limited purchasing authority to Supervisor Turner while maintaining transparency and accountability in the use of public funds;

**NOW, THEREFORE, BE IT RESOLVED BY THE TAMA COUNTY BOARD OF
SUPERVISORS:**

1. **Authority Granted:** Supervisor David Turner is authorized to make IT-related purchases necessary for county operations, including hardware, software, licensing, maintenance agreements, and related services.
2. **Spending Cap:** Supervisor Turner may approve and execute purchases up to \$10,000 per transaction without prior Board approval. Any purchase exceeding \$10,000 requires Board review and approval before execution.
3. **Compliance:** All purchases shall comply with Iowa Code Chapter 26 and Tama County procurement policies.
4. **Reporting Requirements:** Supervisor Turner shall provide a monthly written report to the Board of Supervisors, including: Beginning IT fund balance, Itemized expenditures for the reporting period, Ending fund balance, Forecasted expenses for the upcoming month or quarter. Reports shall be submitted at the first regular Board meeting of each month and entered into the official minutes.
5. **Duration:** This resolution remains in effect until the Board appoints a permanent IT Director or rescinds this authorization.