

BOARD OF SUPERVISORS MEETING

Meeting Notice

Tama County Board of Supervisors

Mon., Dec. 15, 2025

Meetings may also be available online for viewing and/or participating in by clicking the below link barring no power, internet, or equipment failure or other unforeseen circumstances. Meetings will still be held if there is no electronic availability.

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Agenda Schedule

** Agenda is not printed in any particular order, only time specific items will be addressed at certain times

8:30AM

Call to Order, Pledge of Allegiance

Approve agenda

Public comments-This time is set aside for public comments on County business topics. To be recognized raise your hand or stand. After recognition by the Chair, state your name and address. You may speak one time per issue. If the comment is for an item not on the agenda, please understand the Board of Supervisors will not act on your comments at this meeting due to the Open Meetings Law requirements but may do so at a future board meeting by placing it on the agenda. The Chair and Board members welcome comments from the public; however, all comments must be directed to the board and not others in attendance; keep your comments germane; it is not appropriate to use profane, obscene, or slanderous language. No personal attacks will be allowed. The Chair may limit each speaker to three minutes.

Discuss/Approve 12/8/25 regular minutes and 12/8/25 special minutes

Engineer-road projects report

Discussion/possible action on Utility Permit for Grundy County REC

Discussion/possible action on purchase agreement & easement documents on purchasing additional right of way from Wayne Rayman on E44 bridge replacement project no. BRS-C086(118)--60-86 and authorize chairman to sign documents

Discussion/possible action on purchase agreement & easement documents on purchasing additional right of way from Steven Kesi on E44 bridge replacement project no. BRS-C086(118)--60-86 and authorize chairman to sign documents

Discussion/possible action to send letter/bill to Union Grove Lake property owner for yard cleanup charges

Discussion/possible action for a budget amendment for the zoning/weed departments

Discussion/approve claims

Public comments

New Business:

Discussion/possible action: Supervisor reports

Adjourn

Board of Supervisors Minutes
December 8, 2025

The Tama County Board of Supervisors met at 8:30 a.m. December 8, 2025. Present: 1st District Supervisor, Curt Hilmer; 2nd District Supervisor, David Turner; 3rd District Supervisor, Heather Knebel; 4th District Supervisor, Mark Doland and 5th District Supervisor, Curt Kupka. Also, Tama County Auditor, Karen Rohrs, and members of the public.

The Pledge of Allegiance was recited.

Motion by Turner, seconded by Kupka to approve the agenda. Discussion: None. All voted aye. Motion carried.

Public Comments: There were no comments from the public. Public comment time closed at 8:31 am.

Motion by Knebel, seconded by Hilmer to approve the minutes of the December 1st regular meeting. Discussion: None. All voted aye. Motion carried.

The Board met with Ben Daleske, Tama County Engineer, to get a road projects report. Daleske also presented three utility permits for Windstream Iowa Communications, LLC that are located in the City of Chelsea. Motion by Kupka, seconded by Turner to approve the three utility permits and to approve the chairman to sign the permits. Discussion: None. All voted aye. Motion carried.

Roger Bradley had approached the Tama County Treasurer regarding a tax abatement on parcel 1427404016. He is a veteran and is requesting that the Board abate his taxes 100%. Mr. Bradley was not at the meeting today. No action was taken.

Jim Roan gave an update on the bandstand project and of a future project for a pocket park. Katherine Ollendieck, City of Toledo Economic Development Director, and Jim Roan presented a 28E Agreement to the Board. The agreement concerns the bandstand, which is owned by the City of Toledo but located on the courthouse lawn, property owned by the county. Motion by Turner, seconded by Knebel to approve the 28E agreement between the City of Toledo and the county and to approve the chairman and auditor to sign the agreement. Discussion: None. All voted aye. Motion carried.

Julie Scadden from the Tama County Essential Service Advisory Board has submitted a Tama County EMS Trust Fund Distribution Policy for the Board to consider. Motion by Hilmer, seconded by Turner to approve the Tama County EMS Trust Fund Distribution Policy. Discussion: Doland had asked who the final say of the funds were. Scadden stated that the Board of Supervisors are who have the final say. All voted aye. Motion carried.

Scadden also presented a Tama County Essential Service Advisory Council Operating Charter for the Board to review and possibly approve. She stated that an attorney had reviewed the operating charter. Motion by Knebel, seconded by Turner to approve the Tama County Essential Service Advisory Council Operating Charter. Discussion: None. All voted aye. Motion carried.

The Board received notification from the Tama County 911 Communications Director asking the Board for their appointments to the Tama County 911 Service Board for the 2026 calendar year. Motion by Knebel, seconded by Doland to appoint Supervisor Turner as the Tama County 911 Service Board primary designee and Supervisor Kupka as the alternate designee. Discussion: None. All voted aye. Motion carried.

Doland explained why the county received a contract from Region 6 to develop a Comprehensive Land Use Plan that is in compliance with the Iowa Code. Motion by Doland, seconded by Hilmer to direct the zoning commission to continue to work on the Tama County Comprehensive Land Use Plan and re-address this contract with Region 6 after the legislative session. Discussion: None. All voted aye. Motion carried.

Paul Greufe, HR Consultant, had contacted Health Gauge—who had previously provided wellness and preventative services to county employees and their spouses—to request a quote for offering those services again. He subsequently received a proposal from Health Gauge. Motion by Hilmer, seconded by Knebel to approve the Health Gauge proposal for the Cardiogauge & Biogauge non-fasting package for \$185 per participant. Discussion: None. All voted aye. Motion carried.

The Board spoke by phone with Skip Lowe and Lacey Anderson from North Risk Partners to discuss short and long term disability benefits for county employees. Skip and Lacey will come back to the board once they have figures of what short and long term disability coverage may cost.

Motion by Turner, seconded by Kupka to approve the claims for payment as presented in the amount of \$406,175.87. Discussion: The claims are a little higher this week due to the quarterly payment to 911 from the board of supervisors. All voted aye. Motion carried.

Public Comments: There were no comments from the public. Public comment time closed at 10:07 am.

New Business:

Supervisor Turner gave updates regarding IT issues, what has been spent and what remains for ARPA funds regarding IT purchases, and updates about the new phone system process.

The Board held an IPIB (Iowa Public Information Board) training to review open meetings and public records laws.

Motion by Knebel, seconded by Turner to adjourn the meeting. All voted aye. Motion carried. Chairman Doland adjourned the meeting at 11:42 am.

These minutes are intended to provide a summary of the discussions and decisions made during the Board of Supervisor meeting. For the most accurate and comprehensive record, please refer to the audio recording of the meeting that can be provided upon request at the auditor's office.

Tama County Board of Supervisors - Weekly Engineer's Office Report

December 15th, 2025

Update on Winter Storms.

This week looks to be a nice week for us to mix salt and sand.

Purchase agreements for E44 Culvert Replacement Project.

TAMA COUNTY UTILITY PERMIT APPLICATION

This is a Utility Permit Application for telecommunications, electric, gas, water and sewer utilities. The applicant agrees to comply with the following permit requirements. Compliance shall be determined by the sole discretion of the County Engineer as deemed necessary to promote public health, safety and the general welfare. These requirements shall apply unless waived in writing by the County Engineer prior to installation.

Applicant Name: Grundy County REC

Street Address: 303 North Park Ave

City, State & Zip Code: Grundy Ceneter, Iowa, 50638

Telephone Number: (319)824-5251

Contact Person: Tony Sienknecht

1. Location Plan. An applicant shall file a completed location plan as an attachment to this Utility Permit Application. The location plan shall set forth the location of the proposed line on the secondary road system and include a description of the proposed installation.
2. Written or Verbal Notice. At least two working days prior to the proposed installation, an applicant shall file with the County Engineer a notice stating the time, date, location and nature of the proposed installation.
3. Inspection. The County Engineer shall provide a full-time inspector during all permitted work done by a third party contractor. The inspector shall have the right, during reasonable hours and after showing proper identification, to enter any installation site in the discharge of the inspector's official duties, and to make any inspection or test that is reasonably necessary to protect the public health, safety and welfare. The cost of providing this inspection service shall be paid by the permit holder upon submission by Tama County of a bill for such services. All requirements listed in 4. Requirements shall be met (less written exemptions) regardless of whom actually performs the work.
4. Requirements. The installation inspector shall assure that the following requirements have been met:
 - A) Construction signing shall comply with the Manual on Uniform Traffic Control Devices.
 - B) Depth – The minimum depth of cover shall be as follows:

Telecommunications....36"	Electric.....48"	
Gas.....48"	Water.....60"	Sewer.....60"

If the utility is installed in the road ditch and if the ditch has silted in above the original flowline, add the depth of silting to the "minimum depth" to obtain the required depth in a particular location.
 - C) The applicant shall use reference markers in the right of way ("R.O.W.") boundary to locate line and changes in alignment as required by the County Engineer. A permanent warning tape shall be placed one (1) foot above all underground utility lines.
 - D) All tile line locations shall be marked with references located in the R.O.W. line.
 - E) No underground utility lines shall cross over a crossroad drainage structure.
 - F) Residents along the utility route shall have uninterrupted access to the public roads. An all-weather access shall be maintained for residents adjacent to the project.
 - G) A joint assessment of the road surfacing shall be made by the applicant and the County Engineer both before and after construction. After construction, granular surfacing shall be added to the road by the applicant to restore the road to its original condition. After surfacing has been applied, the road surface shall be reviewed by the County Engineer (after the road has been saturated), to determine if additional surfacing on the roadway by the applicant is necessary.

- DATE 12/4/2025 Grundy County REC BY Tony Sienknecht
NAME OF COMPANY

DATE _____

APPROVAL:

DATE _____

Adopted by Resolution 9-22-92A



TWP - RNG: **T85N - R14W** PLAT: _____ SUB: **5 CLUTIER** NAME : **Julianna Brezina**

SECTIONS: **27** LOT: _____ BLK: _____ FDR: **1** PHS: **C** ADDRESS : **1939 N AVE**

TWP NAME: **PERRY** CNTY: **TAMA** MAP : **37** LOCATION : **372750** ACCT: **4415011**

JOB TITLE: **LINE REBUILD** RULING SPAN (FT): **0** CITY, ST, ZIP : **Traer, IA 50675**

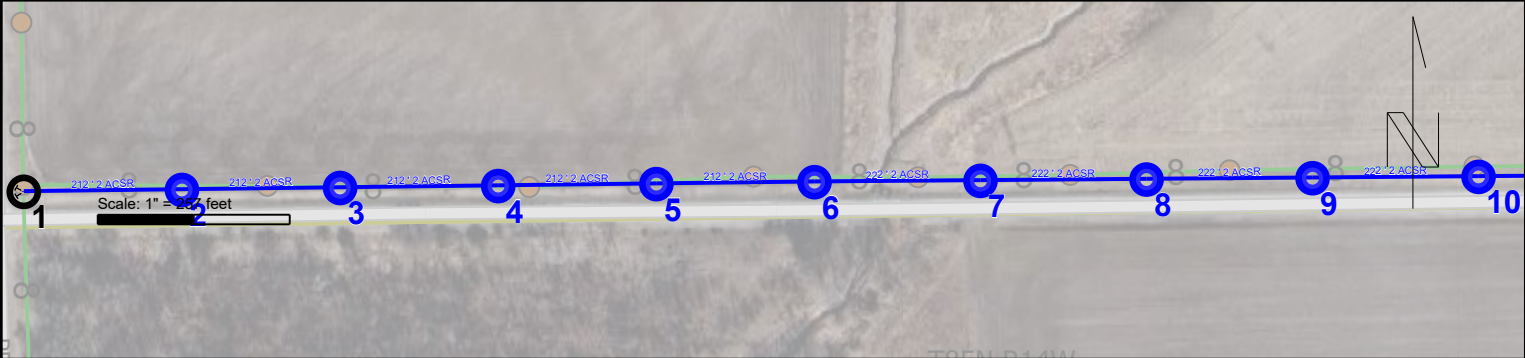
JOB TYPE : **SYSTEM IMPROVEMENT** WORKORDER # : **2084-C**

RUS CODE: **606** SHEET : **1 of 4**

STAKED BY: _____ STAKED DATE : **11/25/2025**

DESCRIPT : **REBUILD LINE**

STATION NO.	POLE H/C	BACK SPAN	PRIMARY		TRANSFORMERS	GROUND	GUY		ANCHOR	SECONDARY/SERVICE UNITS	SEC/SERV SPAN	SECONDARY/SERVICE WIRE	MISCELLANEOUS UNITS	REMARKS
			UNITS	WIRE			UNIT	LEAD						
1	35-4	0	A1.1	(2)2 ACSR			E1.1	15	F2.14					REJECTED
							E1.1	15	F2.14					
			A5.1											
2	35-4	212	A1.1	(2)2 ACSR									(4)2 SPR DAMP	
3	35-4	212	A1.1	(2)2 ACSR		H1.1							P1.1	
4	35-4	212	A1.1	(2)2 ACSR									(4)2 SPR DAMP	
5	35-4	212	A1.1	(2)2 ACSR										
6	35-4	212	A1.1	(2)2 ACSR									(4)2 SPR DAMP	
7	35-4	222	A1.1	(2)2 ACSR		H1.1							P1.1	
8	35-4	222	A1.1	(2)2 ACSR									(4)2 SPR DAMP	
9	35-4	222	A1.1	(2)2 ACSR										
10	35-4	222	A1.1	(2)2 ACSR									(4)2 SPR DAMP	



DESIGN COMMENTS:

ELECTRICIAN:

CONDUCTOR TYPE	WIRE FEET	NO. WIRE	POLE LINE FEET
2 ACSR	4784	2	2392



A Touchstone Energy® Cooperative 

TWP NAME: **PERRY** CNTY: **TAMA** MAP: **37**

LOCATION : **372750** ACCT: **4415011**STAKED BY: _____ STAKED DATE : **11/25/2025**CITY, ST, ZIP : **Traer, IA 50675**

DESCRIPT : **REBUILD LINE**

[illegible]



TWP - RNG: T85N - R14W	PLAT: _____	SUB: 5 CLUTIER	NAME : Julianna Brezina	JOB TYPE : SYSTEM IMPROVEMENT	WORKORDER # : 2084-C	
SECTIONS: 27	LOT: _____	BLK: _____	FDR: 1 PHS: C	ADDRESS : 1939 N AVE	RUS CODE: 606	SHEET : 3 of 4
TWP NAME: PERRY	CNTY: TAMA	MAP : 37	LOCATION : 372750	ACCT: 4415011	STAKED BY: _____	STAKED DATE : 11/25/2025
JOB TITLE: LINE REBUILD		RULING SPAN (FT): 0		CITY, ST, ZIP : Traer, IA 50675		DESCRIPT : REBUILD LINE





TWP - RNG: T85N - R14W	PLAT: _____	SUB: 5 CLUTIER	NAME : Julianna Brezina	JOB TYPE : SYSTEM IMPROVEMENT	WORKORDER # : 2084-C
SECTIONS: 27	LOT: _____	BLK: _____	FDR: 1 PHS: C	ADDRESS : 1939 N AVE	RUS CODE: 606
TWP NAME: PERRY	CNTY: TAMA	MAP : 37	LOCATION : 372750	ACCT: 4415011	STAKED BY: _____
JOB TITLE: LINE REBUILD			RULING SPAN (FT): 0	CITY, ST, ZIP : Traer, IA 50675	STAKED DATE : 11/25/2025
				DESCRIPT : REBUILD LINE	

